

HILLCREST CHRISTIAN SCHOOL

Laura Duncan, Registrar
(805) 497-7501 Ext. 205

**Checklist of Registration Documents
Returning & New Students
2006-2007**

- Registration for Enrollment** – Must be filled out **completely, both sides** – we use this document for distribution to teachers and administrative personnel in case of emergencies.
Medical Consent & Information – Located on the reverse side of the application; complete and initial each section and sign at the bottom.
- Statement of Faith** – On the back, student signs the Student Statement of Christian Commitment, parents sign both the Parent Statement of Commitment and the Parent Cooperation Covenant.
- Financial Policy & Contract Agreement 2006-2007** – Initial each line, circle applicable fees and sign at the bottom of back page.
- Facts Automatic Tuition Payment Agreement** – Only if you will be paying monthly by EFT – be sure to attach a voided check, not a deposit slip. This form **ONLY** needs to be filled out if you are **CHANGING** your bank information from last year.
- Extended Childcare Application** – Preschool-8th Grade – please complete for monthly discount use.
- Publicity Consent Form**
- Immunization Records** – See enclosed handout for specific requirements by age. Please note that all out-of-state entrants are required to have the varicella vaccine or proof of immunity.
- Birth Certificate** – Must be an official birth certificate or copy, not a hospital or baptismal record.
- Request for Records** from previous school
- Church Reference Form** – (K-12th)New Students: Before admission is granted, please give this form to your pastor, youth pastor, Sunday school teacher, or authorized church personnel so they can complete and return it directly to us. Returning Students in Grades K, 7 and 9: Please take form to be completed and return to us ASAP.
- Payment for Fees & Tuition** – The specific amount you owe will be calculated at the time you turn in your paperwork, and you will be given an invoice to keep for your records. We accept payment by cash, check, Visa, or MasterCard.
- Passive Fundraising Worksheet** - Please fill out completely. We must re-register each family yearly.

Additional Forms by Grade

Preschool & Pre-Kindergarten:

- Pre-Interview Questionnaires**
Child cannot be registered w/o meeting Director first.
- Child's Preadmission Health History-Parent's Report**
- Preschool Student Profile**
- Physician's Report** - (to be signed by child's doctor – please be sure TB screening section is complete)
- Parents' Rights**
- Personal Rights**

Kindergarten:

- Report of Health Examination**
- Church Reference Form**

1st Grade:

- Report of Health Examination**

7th Grade:

- Church Reference Form**

9th Grade:

- Church Reference Form**

9th-12th Grade:

- Off-Campus Lunch Permission Slip**