

**Hillcrest Christian School**  
**Approved Board Meeting Minutes for 1/26/06**

**Members present:** Tim Ahern, Melissa Dundas, Mark Kooreny, Mark Wiemann  
Staff present: Steve Allen, LuAnn Malcolm

**Prayer:** Mark Wiemann opened in prayer.

**Foundational Document Review:** The board reviewed the HCS mission, vision, and statement of faith.

**Minutes Review**

M/S/C to accept minutes as recorded for 12/13/05.

M/S/C to accept minutes as recorded for 1/12/06.

Board stated that they desire to revisit the tuition percentage increase for the succeeding two years.

**Report from Head of School**

Steve Allen, Head of School, emailed the report to board members prior to the meeting and summarized report to board members.

Steve gave an update on the Conejo Recreation and Park District. The park lease has been extended for the next three years at the same payment amount.

**Addendum Report from Head of School**

The addendum report was reviewed.

Steve Allen provided a sample Wish List he is developing for donor solicitation.

Items of confidentiality were reviewed.

**Old Business**

**Budget:** A discussion ensued regarding what role the board should play in the future in relation to teacher/staff salaries, tuition, and other related fees, in light of the Carver model role that the board has been reviewing.

**New Business**

**Conflict of Interest** Melissa Dundas disclosed the potential conflict of interest she has regarding security, phone service, and long distance services her company provides. The administration is to work on providing documentation to demonstrate due diligence on proper bidding and to assure no conflict of interest exists.

After the new business agenda items, Steve Allen sought advice on a number of administrative issues.

**Next Meeting and Adjournment**

Meeting was adjourned at 2:30. Next meeting is February 16 at 1:00 P.M.

Respectfully submitted by LuAnn Malcolm.