

**Hillcrest Christian School
Board of Directors Meeting Minutes
January 10, 2008**

Members Present: Melissa Dundas (MD)
Mark Wiemann (MW)
Doug Hume (DH)
Rick Stabile (RS)
Greg Regier (GR)
Cary Williams (CW)
Kathleen Brooks (KB)

Staff Present: Head of School Stephen Allen (SA)
Business Manager, Don Meyers (DM) – short portion

Meeting was called to order and opened in prayer by DH at 1:10 p.m.

Policy Review: After discussion, it was moved, seconded and unanimously carried to add the following language as Policy 2.3.8 and 2.3.8.1:

Accordingly, the Head of School shall not allow budgeting which:

2.3.8 Sets tuition, fees, or a final budget for the school without Board approval, with such approval to be made no later than the January meeting of the Board.

2.3.8.1 Such Board approval may not occur without all necessary input from school administration.

Tuition and Fees: A presentation was made by SA and DM containing various proposals for tuition and fees for the 08/09 school year. After lengthy discussion by the Board, a motion was made to approve the following items regarding tuition and fees for the 08/09 school year:

- (a) A tuition increase of 2.9% across the board of all rates;
- (b) An increase of the fee for ESL (I-9 students/international) to \$3,000 above tuition rate;
- (c) An increase of the registration rate by \$50 per child;
- (d) An increase of the fee for late tuition payments to \$100;
- (e) An increase of the day care fee to \$6.20 from \$6.00; and,
- (f) A new application fee of \$100 for new students.

The motion was seconded, but did not have the required amount of votes for approval.

Following further discussion, a new motion was made to approve all items in the prior motion with the exception of item (c) regarding an increase in registration fees. The

motion was seconded and was approved by MD, DH, RS, GR, CW, and KB, with MW voting nay.

Proposed Budget: SA and DM presented a proposed budget for the 08/09 school year. After discussion, it was moved, seconded and unanimously carried to approve the budget as presented with an \$18,100 adjustment to be made to expenses to account for the Board's decision not to raise registration rates for the 08/09 school year.

Next Meeting: The next meeting was scheduled for 5:00 p.m., January 14, 2008, prior to the family chat.

Motion to adjourn at 4:30 p.m. M/S/C.