

Approved Board of Directors' Meeting, April 19, 2007

Present: Melissa Dundas (President); Mark Wiemann, Mark Kooreny, and Rick Stabile (members), also attending as board members after voting on as board members were Greg Regier and Doug Hume. Staff present was Head of School Stephen Allen
Absent: None

I. The meeting was called to order and prayer preceded the agenda items at 1:25 P.M.

II. Reading of foundational documents were set aside due to time purposes.

III. Minutes review: Unapproved minutes of previous meetings were read and discussed. Motion to accept the minutes as revised for March 1 and March 15, 2007. M/S/C

IV. Head of School Report: Mr. Allen presented his report including, but not meant as an exhaustive list many topics including personnel issues, business affairs, and facility improvement projects. Mr. Allen plans to issue contracts to staff for 2007-2008 over the next couple of weeks, with accompanying evaluations and other processes related to sign offs related to the policy manual. Delinquent accounts and the contract for the new field landscaping were discussed. Melissa Dundas was approved to work as the board's agent along with the Head of School to conclude issues related to the grass field landscaping.

V. Old Business:

- a. Discussion took place related to enforcement of delinquent accounts. Sharon Geller was invited to discuss the enforcement of the contractual language related to delinquent accounts. Motion to add policy to the Executive Limitations portion of the policy manual in the Treatment of Customers section, page 2 – “The Head of School will not neglect to enforce customer contractual obligations and will not neglect to make reports of such to the board of directors at each meeting.” M/S/C
- b. Interview and vote of acceptance onto the board of directors for Greg Regier and Doug Hume. Motion to accept as board member Greg Regier M/S/C. Motion to accept as board member Doug Hume M/S/C.
- c. Richard Caperton of RSI discussed their firm's proposal for the benefit of those who were new to the board of directors. No action was taken. Melissa Dundas requested that all board members review the RSI report for possible action at the next board meeting.

VI. New Business:

- a. Two new policies were discussed and passed
 - i. To add to the section entitled Board-Head of School Linkage/Policy title – Monitoring Head of School Performance, Page 29 (New #3)
The purpose of the board executive session is only for the purpose of evaluation of performance and discussion of contract for the Head of School. As the board is assessing item 2 (c) of stated policy, the Head of School will be given the appropriate opportunity for his/her interpretation of collected data. M/S/C
 - ii. To add to the section entitled Governance Process/Policy title – Board Committee Structure, Page 22 (new item 4.8.2.c)

The board will determine, by majority vote of the board quorum, the membership and the leadership of the Nominating Committee. M/S/C

- b. Motion to accept Mark Tattersall's membership onto the Nominating Committee. M/S/C

VII. Other possible new board members were discussed.

VIII. The next meeting was scheduled for Thursday, May 3, 2007 at 2 P.M, with major topics of evaluation of Head of School, Monitoring reports from Head of School, and the RSI proposal for a capital campaign. Other future meeting dates were scheduled for May 3, June 21, and July 12.

IX. Motion to adjourn at 4:00 P.M. M/S/C

Minutes submitted by Stephen Allen