



4. Please describe what church or community activities you are involved in and with what degree of regularity.

## Education Information

School	Address	Major Studies	Degree, Diploma, License or Certificate
High School:			
College/University:			
College/University:			
Vocational, Business, Other			
Teacher Credential <input type="checkbox"/> Yes <input type="checkbox"/> No	Expires:	ACSI Certificate <input type="checkbox"/> Yes <input type="checkbox"/> No	Expires:
List any professional designations:			
Do you type? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, WPM:			
Computer Skills (Hardware/Software):			

**\*Please attach copies of all transcripts, credentials, degrees, diplomas, licenses or certificates to your application. If you have a placement file please have a copy sent to Hillcrest Christian School.**

## Preschool Positions:

If you do not have a Certificate or Degree in Early Childhood Education, please list all completed ECE courses.

Year	School	Course Title	Units

(Please list additional courses on separate paper)

Please list below any ECE courses you are currently enrolled in.

School	Course Title	Units

## Teacher Classroom Practices

Please list any ages/grades you would rather **not** teach? \_\_\_\_\_

Check all curriculums you are familiar with or have taught:  A Beka  Bob Jones  ACSI Spelling  
 Addison Wesley Math  Houghton Mifflin  Other: \_\_\_\_\_

Curriculum Preferences: \_\_\_\_\_

Are you capable of teaching Bible lessons? \_\_\_\_\_

On separate paper please answer the following questions.

1. Please describe your philosophy of student discipline and methods that have been effective for you.
2. Please describe your teaching style and how you motivate students to learn.
3. What do you believe are your greatest strengths and weaknesses as a teacher?
4. Please describe a successful lesson or unit that you have recently designed and implemented. Include

grade level, strengths and weaknesses of the unit.

## Employment Information

How did you learn about the position for which you are applying? \_\_\_\_\_

Desired Position: \_\_\_\_\_ Date available for work: \_\_\_\_\_

Type of Employment:  Full Time  Part Time Most recent salary: \$ \_\_\_\_\_

Please carefully read our Statement of Faith and indicate below your degree of support.

\_\_\_\_\_ I fully support the Statement as written without mental reservations.

\_\_\_\_\_ I support the Statement except for the area(s) listed and explained on separate paper.

On separate paper please answer the following questions.

1. Why do you want to work in a Christian School?
2. What does a Christian worldview mean to you?
3. What are your long-range professional goals?
4. What books or publications have you read that have helped you grow professionally?
5. What are your hobbies and personal interests?
6. Please list any activities, sports, hobbies, or special interests that you would be willing to direct, sponsor or coach. Indicate the grade or ability levels.
7. Please summarize any additional information, experiences, skills or qualifications you possess, which you would like to present regarding your candidacy for this position.

## References

Give references, especially administrators for whom you have taught/co-workers who have first hand knowledge of your qualifications. All references must have phone numbers included. Do not list relatives.

Name	Phone #	Years Known	Relationship

## Letters of Reference

Submit at least three letters of reference as follows:

1. From your pastor or spiritual leader/advisor
2. From a colleague (someone you currently teach or work with)
3. From your current administrator or manager (may be delayed to protect your job status, if necessary).

## Employment History

List all employments for the past 10 years, starting with the most recent position. All information must be completed. You may attach a resume, but not in place of completing the required information.

Employed From: / /	Employer Name:	Supervisor Name:	Starting Salary:
Employed Until: / /	Employer Address:	Supervisor Phone #:	Ending Salary:
Job Title:		Reason for Leaving:	
Duties & Responsibilities: _____			



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## Certification & Authorization

I understand that Hillcrest Christian School does not discriminate in its employment practices against any qualified applicants because of race, color, national origin, ancestry, sex, pregnancy, age, marital status, veteran status, physical or mental disability.

I hereby certify that the above information is true and correct. I understand that the hiring process will be terminated, or in the event of my employment by HCS, I shall be subject to dismissal, if any information that I have given in this application, the background release form, in any resume or interview or any part of the hiring process is false or misleading or if I have failed to give any information herein requested, or if I have withheld relevant information, regardless of the time elapsed after discovery.

I authorize HCS to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to HCS and will hold HCS and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information. I further authorize HCS to obtain any credit and consumer check.

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with HCS is intended to create an employment contract between HCS and myself. If hired, I further understand and agree that my employment and compensation can be terminated at will, with or without notice, for any or for no reason, and with or without cause, at any time, either at my option or at the option of HCS. I understand that no employee or representative of HCS, other than the Head of School, has the authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. This at-will nature of employment cannot be changed, modified, amended, or rescinded except by an individual written employment agreement signed the Head of School and me. I agree that this sets forth the entire agreement with respect to the at-will nature of my employment relationship and that there are no oral, written, or collateral agreements regarding this issue.

If employed, I will be required to provide original documents, which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9.

Since I will be working with children, I understand that I must submit to a Live Scan fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in going to the correct office to accommodate such a requirement.

I hereby acknowledge that I have read, understand and agree to the above statements.

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Signature of Applicant

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Date

### For Official Use Only:

Date received application: \_\_\_\_\_

Interviewed by: \_\_\_\_\_

Date Interviewed: \_\_\_\_\_

Hired Applicant:  Yes  No

Date Hired: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_