

**Hillcrest Christian School
Board of Directors Meeting Minutes
November 8, 2017**

Members Present: Mark Wiemann (MW)
Doug Hume (DH)
Rick Stabile (RS)
Richard Person (RP)
Tony Hershman (TH)
Brett Shellabarger (BS) (short portion)
Gina Whitehouse (GW)

Staff Present: Kathy Horan (KH) (short portion)
Trish Berg (TB) (short portion)

Guests Present: Patty Marcinka

The meeting was called to order by MW and KH opened in corporate prayer at 5:35 p.m.

Review of Minutes – Motion was made to approve the minutes of the October 10, 2017, meeting. Motion was seconded and unanimously approved.

Principal's Report – KH presented the Principal's Report. BS joined the meeting during the principal's report.

Finance Report – The Board welcomed Patty Marcinka who provided a report related to her review of the school's financial reports.

Finance committee – TH presented a financial update to the Board along with three financial reports: 9/30/17 Balance Sheet, September 2017 Profit & Loss, and Quarterly P&L for third quarter 2017. Motion to approve the financial reports was seconded and unanimously approved.

Pre-School Report – TB presented the Pre-School Report.

Marketing committee – No report from DH. BS provided a brief update regarding the promoters meeting held on the prior Saturday.

Fundraising committee – BS provided a brief update to the Board. Fundraisers for this year will include year-end letter and spring event (backyard BBQ/golf tournament, dinner) in addition to a rally night related to tuition for 2018-2019.

Technology committee – RS provided a brief report to the Board.

Security Committee – No update.

Accreditation and advisory committee – No update.

Facilities committee – MW provided a brief report to the Board related to facilities, including the newly repaired air conditioner/chiller.

The meeting was adjourned at 7:00 p.m.

Date of next meeting: ***Wednesday, December 6, 2017, at 4:30 p.m.***