

**Hillcrest Christian School  
Board of Directors Meeting Minutes  
September 13, 2017**

Members Present: Mark Wiemann (MW)  
Doug Hume (DH)  
Rick Stabile (RS)  
Richard Person (RP) (short portion)  
Tony Hershman (TH) (short portion)  
Brett Shellabarger (BS) (short portion)

Staff Present: Kathy Horan (KH)  
Trish Berg (TB) (short portion)

The meeting was called to order by MW and DH opened in corporate prayer at 5:40 p.m.

Review of Minutes – Motion was made to approve the minutes of the August 16, 2017, meeting. Motion was seconded and approved.

Finance committee – TH provided a brief report to the Board. TH moved to approve the June 30, 2017, year-end internal financial report. Motion was seconded and approved. With regard to the July and August 2017 reports, further review needs to be completed. These reports are to be reviewed for approval at the next scheduled meeting of the Board.

RP, BS, and TB joined the meeting at this juncture.

Facilities committee – TH provided a brief report to the Board.

Principal's Report – KH provided a detailed update related to enrollment, staff, and facilities.

Pre-School Report – TB presented the Pre-School Report. TH and BS left the meeting during the Pre-School Report.

Marketing committee – DH stated there was no update. KH updated the Board on some new marketing efforts undertaken by Ms. Ochoa related to tying the pre-school and main campuses together and boosting online marketing efforts and social media.

Technology committee – RS provided a brief report to the Board.

Fundraising committee – No update.

Security Committee – No update.

Accreditation and advisory committee – DH to review the accreditation committee report to determine what needs to be completed related to Standard Two (board policy manual). MW stated that he would be forming an advisory committee to review a board application.

The meeting was adjourned at 7:00 p.m.

Date of next meeting: *Tuesday, October 10, 2017, at 5:30 p.m.*